



ATOMIC ENERGY CENTRAL SCHOOL KAKRAPAR

No. AECS/KAK/f. Admission/2020-21/19

Date: January 13, 2020

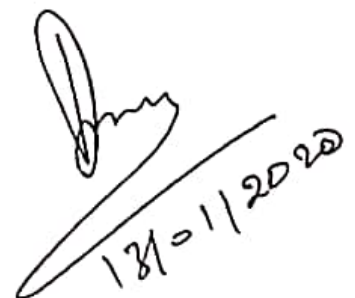
Admission circular for Classes Pre-Prep to XII for the Academic Session 2020-2021 for DAE Wards

This circular contains the guidelines for admission to classes from Pre-Prep. to class XII for the Academic Session 2020-2021 in the Atomic Energy Central School, Kakrapar for the wards of employees of the constituent units, projects, Aided Institutions, Public Sector Undertakings under full control of Department of Atomic Energy (DAE).

Fresh admission in class I is mandatory for all the DAE wards, irrespective of whether they were studying in pre-preparatory or preparatory classes of schools of AEES or not.

1. Eligibility

- (i) Children of employees of the DAE secretariat, Constituent Units, Projects, Aided Institutes, and Public Sector Undertakings under full control of Department of Atomic Energy (DAE) are eligible for admission in Atomic Energy Central Schools and Junior Colleges. All such children will be considered as DAE wards.
- (ii) The admission to the wards of CISF employees and others for whom specific approval of AEES/ DAE exists would be considered at par with DAE wards as long as the concerned employee continues to work in DAE units. The wards of such employees will be charges fee on par with the wards of DAE employees. This concession ceases once the employee leaves DAE or its Constituent Units. If the CISF employee on his transfer out of DAE unit wants to continue their ward(S) in the schools of AEES, the employee has to pay the fee at the rate charged for the NON-DAE wards.
- (iii) Children of DAE employees who have superannuated or have expired while in service or who have become invalidated while in service will be treated at par with DAE wards for admission.
- (iv) The admission to the wards of Intelligence Bureau employees working in liaison units of DAE would be treated at par with DAE ward as long as the IB employee continues to work in liaison units in DAE. The wards of such employees will be charges fee on par with the wards of DAE employees. This concession ceases once the employee leaves DAE or its Constituent Units. If the IB employee on his transfer out of DAE unit wants to continue their ward(S) in the schools of AEES, the employee has to pay the fee at the rate charged for the NON-DAE wards.



2. Age:

The eligible minimum and maximum age as on 31st March, 2020 for admission in various classes is as follows:

Class	Minimum age on 31st March of the year in which admission is sought	Maximum age on 31st March of the year in which admission is sought
Pre-Prep	3 Years	5 Years
Prep	4 Years	6 Years
I	5 Years	7 Years
II	6 Years	8 Years
III	7 Years	9 Years
IV	8 Years	10 Years
V	9 Years	11 Years
VI	10 Years	12 Years
VII	11 Years	13 Years
VIII	12 Years	14 Years
IX	13 Years	15 Years
X	14 Years	16 Years

3. Admission Form:

Admission Form can be downloaded from AEES website. The duly filled in form along with a fee of Rs 100/- should be submitted to the AECS - Kakrapar for the grant of admission. OR


Admission Form can also be procured from the office of AECS - Kakrapar by paying a Fee of Rs 100/-. However, the duly filled in form has to be submitted to AECS - Kakrapar for the grant of admission.

4. Admission Schedule: The Admission schedule is given as below:

Sr. No.	Schedule	Date	Time
01	Distribution of Admission Forms from class Pre-Prep to class X	13-01-2020 to 24-01-2020	9 am to 1 pm
02	Submission of the duly filled in Admission forms with all supporting documents	27-01-2020 to 30-01-2020	9 am to 1 pm
03	Display of the list of students found eligible and qualified for admission to Class Pre-Prep to Class X	05-02-2020	2.00 pm
04	Admission of DAE wards from Class Pre-Prep to class X	10-02-2020 to 15-02-2020	9 am to 1 pm
05	Admission to class XI and XII will be taken up after the board results	----	---

Note: (i) No change in schedule is allowed without prior approval of the Central office,

AEES, and (ii) Submission of Application/Admission Forms, display of selection lists, final admission etc. shall be done at the AECS Kakrapar.


21/01/2020

5. Fee:

- (i) Admission fee of Rs. 100 is to be paid at the time of admission along with other fees.
- (ii) Other fee will be charged from all the wards of DAE categories on term/ annual basis (i.e. six months/ twelve months of an academic session) at the time of grant of admission. In respect of payment of term fee, second term fee should be paid in the month of October of that academic session.
- (iii) Please visit www.aees.gov.in / aeeskak.ac.in for general information about fee structure in AEEs. This information sheet with application form can also be viewed at this website.
- (iv) No fee concession of any kind of shall be applicable to any of the wards of DAE, CISF, IB and other Central Govt. Employees.

The Fee Structure is as follows:

Class	Tuition Fee	PUVVN Fee	Computer Fee
Pre- Prep to Prep	Rs 900/-per month	Rs 300/-per month	-----
I to V	Rs 900/-per month	Rs 300/-per month	Rs 30/- per month
VI to X	Rs 900/-per month	Rs 300/-per month	Rs 30/- per month
XI & XII	Rs 900/-per month	Rs 300/-per month	Rs 50/- per month


Exemption: In respect of the wards of central Government Employees whose third child is a girl and also in respect of the third child onwards of SC/ST employees, the exemption of payment of Tuition fee alone is available subject to the production of certificate to the effect that the children Education Allowance is not extended to the third child by their Department.

6. Documents to be submitted:

For Class –Pre-Prep & Class 1:

- i. Original birth certificate issued by the Municipality/ Municipal Corporation or the birth certificate issued by Panchayat Office/Village Mukhia/Sarpanch of a Gram Panchayat endorsed under the seal and signature of the Revenue/ Panchayat Officer of the concerned area. Admission will not be granted on the basis of an affidavit in lieu of a birth certificate.
- ii. Photocopy/ Scanned copy of Aadhar Card of the candidate is to be submitted, if available (along with a self attested copy of ID of parents).
- iii. Photocopy/ Scanned copy of the allotment order/ address proof (in case the applicant is staying outside the DAE colony).

For Class II to X:


12/02/2020

(i) Transfer certificate along with the progress report card of last studied class from the leaving school are required.

(ii) Photocopy/ scanned copy of the Aadhar Card of the candidate is to be submitted, if available (along with a self-attested copy of ID of parents).

(iii) Photocopy/Scanned copy of the allotment order / address proof (in case the applicant is staying outside the DAE colony).

For Class XI-XII:

(i) The policy for admission and the documents required for admissions will depend on the requirements of the respective Board.

(ii) Photocopy/ scanned copy of the Aadhar Card of the candidate is to be submitted, if available (along with a self-attested copy of ID of parents).

(iii) Photocopy/Scanned copy of the allotment order / address proof (in case the applicant is staying outside the DAE colony).

Note:

(1) The information submitted by the applicants while applying through the offline application form is found to be wrong at any stage, the same will lead to the cancellation of the admission.

(2) If Aadhaar card of the child is not available, proof of having applied for the same should be submitted.


PRINCIPAL
18/11/2020

Cc.: The Chairman, LMC, AECS-Kakrapar

All Notice Boards of KAPS plant site & Anumala T/ship

Cost: Rs. 100/-

ATOMIC ENERGY CENTRAL SCHOOLS

Application Form for Admission to Pre-Preparatory and Preparatory Class

For the Academic Year 2020-21

For DAE wards only

(This form can be downloaded from: www.aees.gov.in)

Affix latest photograph

Class of Admission	
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Sr. No.

Admission No. _____ (For Office Use)

To
The Principal
ATOMIC ENERGY CENTRAL SCHOOL - _____
Centre

SC	ST	OBC	GEN
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(Tick (✓) in appropriate box)

Sir/Madam,

I request you to admit my son/daughter/ward to class _____ of your school. The required particulars are given below:

1	Name of the pupil in full (in block letters as stated in the Birth Certificate)	Surname	First Name	Middle Name
1 a.	Name proposed by parents to be entered into school records. (It will not be changed later.) In BLOCK letters.			
2	Date of birth	In figures		In words
		DD	MM	YYYY
3	Place of birth	Village: Dist.:	Taluka: State:	Gender: Male/ Female
4	Age as on 31 st March of the year of admission			
5	a) Name of the father in full (in block letters)			
	b) Name of the mother in full (in block letters)			
6	Official address with designation of DAE employee (DAE – units) for father and/or mother			
7	Complete Residential address & Quarter allotment order No. & date			
8	a) CHSS card No. & Blood Group of the child b) Aadhar Card No.			
9	Monthly income of the parents	Office: _____	Residence: _____	
10	Telephone No. (if any) and e-mail	Mobile: _____	e-mail: _____	
		Creche: _____	Emergency contact no. _____	
11	Family Status (Please put a X in appropriate place)	Family of: i) Single Girl Child only <input type="checkbox"/> ii) Two Girl Children only <input type="checkbox"/> iii) Others <input type="checkbox"/>		
12	Name of the home town of the employee as per official records.	Village: _____ Dist. _____	Taluka: _____ Nearest Rly. Stn. _____	

13	Class to which admission is sought	
14	Mother tongue of the child	
15	Identification Marks (any two)	1. 2.
16	Sibling(s) [brother(s)/sister(s)] Name with class & school in which studying	
17	Any other information which the parent/guardian wishes to furnish	

DECLARATION BY PARENT/GUARDIAN

- a) I hereby declare that the information given by me about my son/daughter/ward _____ (name of the child) is true and correct and that I will not demand any change in the date of birth mentioned at serial 2 at a future date.
- b) I am also aware that if the information furnished above is found to be false or incorrect, the admission will be cancelled and the child withdrawn from the school.
- c) I shall abide by the rules of the AEC schools (AEES).

Date: _____

Signature of the Parent/Guardian
Name: _____

Certified that the information mentioned in serial no 1, 2, 5,7 and 12 have been verified and found to be correct.

AO-III/ DEO/APO of concerned DAE Unit

OFFICE USE

Admit _____ to Class ____ Admitted to the Class ____ Admission no. _____
Folio no. _____ Receipt No. _____. The name has been entered in the class register.

Date: _____

Class Teacher

Principal

ENCLOSURES RECEIVED

1. Original Birth certificate alongwith an attested copy is to be submitted at the time of admission in Pre-preparatory or Preparatory class.
2. Quarter allotment order/Sharing permission order from the department of the parent/guardian.
3. A copy of employment certificate of the parent from the concerned unit of DAE or attested copy of latest salary slip or copy of valid Identity Card alongwith original Identity Card for verification.
4. A copy of the caste certificate.
5. Certificate from the administrative head of the unit of DAE certifying correctness of address if not residing in DAE quarters.
6. A copy of the CHSS card in the name of the child.
7. A copy of the Aadhar card in the name of the child.

Cost: Rs. 100/-

ATOMIC ENERGY CENTRAL SCHOOLS
Application Form for Admission to classes I to XII
For the Academic Year 2020-21
For DAE wards

(This form can be downloaded from: www.aees.gov.in)

Class of Admission	
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Affix latest photograph

Sr. No.

Admission No. _____ (For Office Use)

To
The Principal
ATOMIC ENERGY CENTRAL SCHOOL - _____
_____ Centre

SC		ST		OBC		GEN	
----	--	----	--	-----	--	-----	--

(Tick (✓) in appropriate box)

Sir/Madam,

I request you to admit my son/daughter/ward to class _____ of your school. The required particulars are given below.

1.	Name of the pupil in full (in BLOCK letters)	Surname	First Name	Middle Name
1 a.	Name proposed by parents to be entered into school records. (It will not be changed later.) In BLOCK letters.			
2	Date of birth	In figures	In words	
		DD MM YYYY		
3	Place of birth	Village: _____	Taluka: _____	
		Dist.: _____	State: _____	
4	Age as on 31 st March of the year of admission	Gender: Male/Female		
5	a) Name of the father in full (in block letters)	a) _____		
	b) Name of the mother in full (in block letters)	b) _____		
6	Official address with designation of DAE employee (DAE - units) for father and/or mother			
7	Complete Residential address & Allotment order No. & date			
8	a) CHSS Card No. of the child & Blood Group b) Aadhaar card No.			
9	Monthly income of the parents			
10	Telephone No. (if any) and e-mail	Office: _____	Residence: _____	
		Mobile: _____	e-mail: _____	
		Creche: _____	Emergency contact no. _____	
11	Family Status (Please put a X in appropriate place)	Family of: i) Single Girl Child only	<input type="checkbox"/>	
		ii) Two Girl Children only	<input type="checkbox"/>	
		iii) Others	<input type="checkbox"/>	
12	Name of the home town the employee as per official records.	Village: _____	Taluka: _____	
		Dist. _____	Nearest Rly. Stn. _____	
13	Name of the school and class in which the child was studying last year and medium of instructions			
14	Whether it was a recognized institution (State Govt. /Cent. Govt.)			

15	Whether he/she was promoted to the class for which admission is sought (attach copy of report card)	
16	Class to which admission is sought	
17	Whether transfer certificate is attached (For Classes II-XII)	
18	No. & date of transfer certificate	
19	Mother tongue of the child	
20	Whether pupil belongs to SC/ST/OBC/Other (Please specify Caste & Category and enclose a copy of the caste certificate in the name of the child.)	
21	Identification Marks (any two)	1. 2.
22	Sibling(s) [brother(s)/sister(s)] name with class & school in which studying	
23	Any other information which the parent/guardian wishes to furnish	

DECLARATION BY PARENT/GUARDIAN

- a) I hereby declare that the information given about my son/daughter/ward (name of the child) _____ furnished by me is true and correct and that I will not demand any change in the date of birth mentioned at serial 2 at a future date.
- b) I am also aware that if the information furnished above is found to be false or incorrect, the admission will be cancelled and the child withdrawn from the school.
- c) I shall abide by the rules of the AEC schools (AEES).

Date: _____

Signature of the Parent/Guardian
Name: _____

Certified that the information in serial no 1, 2, 5, 7 and 12 have been verified and found to be correct.

AO-III/ DEO/APO of concerned DAE Unit

OFFICE USE

Admit _____ to Class _____. Admitted to the Class _____ Admission no. _____
Folio no. _____ Receipt No. _____. The name has been entered in the class register.

Date: _____ Class Teacher _____ Principal _____

ENCLOSURES RECEIVED (duly attested wherever applicable)

1. Original Birth Certificate along with an attested copy is to be submitted at the time of admission.
2. In case child is admitted in Class II and above, the original TC is to be submitted as per the guidelines issued by CBSE vide CBSE letter no. COORD/EC/30.7/2014 dated 26/11/2014 alongwith an attested copy of Birth Certificate.
3. Quarter allotment order/Sharing permission order from the department of the parent/guardian.
4. A copy of employment certificate of the parent from the concerned unit of DAE or attested copy of latest salary slip or copy of valid Identity Card along with original Identity Card for verification.
5. A copy of the caste certificate.
6. Certificate from the administrative head of the unit of DAE certifying correctness of address if residing outside DAE quarters.
7. A copy of the CHSS card.
8. Aadhaar Card in the name of Child.

Sr. No. 2020 /

AECS- _____ received an admission form from Master/Miss _____ son/daughter of _____ for admission to Class _____.

I have personally verified copies of the required documents/enclosures which are attached herewith.